JOB DESCRIPTION

ROLE: Deputy Process Leader – Raw Material
LOCATION: Ruislip

PRIMARY RESPONSIBILITIES

Reporting to the Manager, you will be assisting with the management of activities in the Quality Control Laboratory from Process Development, Process Validation, Stability and Release Testing.

SECONDARY RESPONSIBILITIES

- Responsibility for QC compliance in accordance with GMP (GQCLP).
- Responsible for the management of the activities in QC lab, involved in the analysis of Pharmaceutical Process Development, Process Validation, Stability and Release Testing.
- Ensuring laboratory compliance with internal, external and regulatory requirements for Quality Control Raw Material/Validation testing and data checking, approval for Raw material release purposes.
- Continuously improving the overall department productivity and efficiency in order to meet KPI's
- Sets and resets priorities to remain focused on objectives in rapidly changing circumstances.
- Ability to conduct general problem solving or lead problem solving initiatives using formal procedures
- Build and maintain trusting relationships with team members
- Assisting the team to meet their KPI's
- Motivating others through coaching and mentoring
- Flexible to cover holidays
- Ad hoc duties

ESSENTIAL EXPERIENCE, SKILLS AND ABILITIES

- BSc degree, or equivalent experience, in a Science/Healthcare related discipline.
- Minimum one years experience in Laboratory environment
- Confident in handling of sophisticated instruments like HPLC, GC, Auto titration, UV spectrometer and Infrared Spectrophotometer.
- Knowledge in Analysis of Packaging component will be advantageous.
- Ability to work in a fast paced changing environment
- Ability to work on own initiative and in a team
- Ability to perform under pressure
- Clear verbal and written communication essential
- Ability to problem solve
- Basic understanding of statistics and its application to experimental work