#### Get MOOCing

Technology is rapidly changing the way we learn. When I was at university Wikipedia was famous for its errors and as a poor source of information. Now it is the world's encyclopaedia. Similarly universities and colleges are changing. Now many of the world's top educational institutions are putting a lot of their courses online for free though MOOCs, which are Massive Online Open Courses. These offer amazing opportunities to learn about almost anything you could wish. In fact there are so many courses out there it can be overwhelming, so here are a few your friendly L&D department would like to recommend. Happy MOOCing

# Fundamentals of Management @Coursera

### Now/ Anytime/Self-Paced

This is the perfect course for a rising star manger of self hoping to become a manger of others. You can acquire an in-depth understanding of the basic concepts and theories of management while exploring the manager's operational role in all types of organizations. Gain insight into the manager's responsibility in planning, organizing, leading, staffing and controlling within the workplace. It's never too soon to plan your professional path by learning how the best managers manage for success!

https://www.coursera.org/learn/fundamentals-of-management

### Fundamentals of Project Planning and Management @Coursera

### Starts 30<sup>th</sup> November 2015

As B&S continues to grow, we need more and more people with project management skills this is an introductory course on the key concepts of planning and executing projects. You will identify factors that lead to project success, and learn how to plan, analyze, and manage projects. Learners will be exposed to state-of-the-art methodologies and to considering the challenges of various types of projects. From the University of Virginia

https://www.coursera.org/learn/project-management

## Career Edge: Communication & Teamwork @edX Starts 15<sup>th</sup> December 2015

This one is perfect for our graduates or those wanting to sharpen their communication skills. This career development course will teach you how to effectively communicate, collaborate, and resolve conflicts with colleagues and become a stellar team member. You'll learn through real-world examples and scenarios, which will enable you to be ready to collaborate on day one of your next job or project.

https://www.edx.org/course/career-edge-communication-teamwork-fullbridgex-career2x#!

There are thousands of courses out there, if there don't aren't quite what you are looking for then take a look at <u>www.coursera.org</u>, <u>www.edx.org</u>, or <u>www.udacity.com</u>. I am certain you will find something there just for you, including a wide range of science and engineering courses.