

JOB DESCRIPTION

ROLE: Telesales Executive

SALARY AND BENEFITS: Negotiable

REPORTS TO: Team Leader

LOCATION: Vadodara

JOB TIMING: 2:30 to 11:30 India time (10:00 to 7:00 UK Time)

PRIMARY RESPONSIBILITIES:

- Making regular outgoing calls to our tie up pharmacy and taking orders.
- Answering phone calls and solve customers' requirement.

SECONDARY RESPONSIBILITIES:

- Order taking leads to generate profit and business.
- Assisting team to prepare reports and achieve targets.

ESSENTIAL EXPERIENCE, SKILLS AND ABILITIES:

- Graduate with good communication skills.
- Fluency in English speaking, understanding and writing is must.
- He or She should be a sales and customer service oriented candidate.
- Typing speed should be of 25 to 30 words per minute.