JOB DESCRIPTION

ROLE: IT Business Analyst
SALARY AND BENEFITS: Negotiable
REPORTS TO: Software Development Manager
LOCATION: Vadodara
TIME: 3:30pm to 12:30am

PRIMARY RESPONSIBILITIES:

- Business Flow Understanding and Requirement Elucidation from all stakeholders.
- Act as bridge between Business House and Development Unit. Facilitating walk through, sessions, project requirement-plan negotiation.
- Facilitate Business Unit Head to monitor and control end to end project activity (Concept Initiation-Plan-Execution-Monitor-Closing).
- Creation, analysis, and validation of detailed Business Requirement, Functional Requirement, System Requirement, Requirement Traceability Matrix and other documents as necessary.
- Participate in feasibility study, conceptual design and/or system presentation as required.
- Delivering elements of systems design, including data migration rules, business rules, wireframes, or other detailed deliverables.
- Maintaining systematic records of all application/change documents with version control.
- Identifying the current- and future-state business processes.
- Helping the business stakeholders envision the future and how their work will need to change to support the future.
- Facilitate QA/Business Users in review of test case sheet, requirement understanding, System Testing, Integration Testing, User Acceptance Testing.

SECONDARY RESPONSIBILITIES:

- Constantly be on the lookout for ways to improve monitoring, discover issues and deliver better value to the customer.
- Contributes to team effort by accomplishing related results as needed.

ESSENTIAL EXPERIENCE, SKILLS AND ABILITIES

- Experience in Business /System Analysis/ Quality Assurance (Min 2 years and pharma related domain knowledge will be an added advantage).
- A Bachelor's degree in IT / Computer Science.
- Good knowledge in generating process documentation and Business Process Modelling Tool.
- Strong written and verbal communication (English) including technical writing skills.