

JOB DESCRIPTION

ROLE: Formulation Graduate

DEPARTMENT: Formulation Clinical

REPORTS TO: Clinical and Development Director

SITE: Ruislip

PRIMARY RESPONSIBILITIES

B & S Group are now looking to recruit for an ambitious Graduate who is interested in kick starting their career in a fast-moving company. You will undergo a training programme aimed at giving you understanding of our business whilst gaining industry experience. It is also structured to give you the support, guidance and solid professional platform necessary to be able to find the right path, along which to take your first steps into a future career with B&S Group.

Responsible to provide technical expertise across the entire portfolio of oral liquid, semi-solid and solid dosage forms development projects.

SECONDARY RESPONSIBILITIES

- Working on multiple projects in all aspects of dosage forms starting from initial design, pharmaceutical pre-formulation trials, packaging and stability studies essential during the formulation development stage.
- To develop robust bench scale formulations and processes of liquid, semi-solid and solids dosage form formulations
- Responsible for selection of suitable drug substance & excipient materials required for formulation
- Assist in formulation design and resolve formulation problems/issues
- Initiate stability studies on selected batches of new product
- Perform product/process validation when required, including designing procedures, overseeing batch sampling, and analysing data.
- Co-operate with QC Lab regarding the analysis of active ingredients and degradation products, and development of appropriate control procedures/parameters.
- Work with scale up of formulations and processes from bench scale to clinical or exhibit batch scale, which can successfully be further scaled up to commercial scale
- Write and review technical documents including formulation development protocols and reports, SOPs, specifications, and other necessary technical documents
- Maintain a lab notebook in compliance with GLPs and GMPs
- Assist in general lab housekeeping
- Willing to learn and adapt to a changing environment, which may include new job assignments special projects, and willing to augment expertise through educational programs such as short courses and workshops.
- Take initiative to stay abreast of commercial changes by reading widely and seeking out relevant knowledge that may affect the way we work. And be proactive in sharing this with the senior team along with suggesting solutions on how to minimise threats and optimise on opportunities.
- Ad hoc projects when required
- Any other duties as required



KNOWLEDGE, SKILLS AND EXPERIENCE

- 1st Class or 2.1 Honours Graduate in Chemistry, Pharmaceutical Science or Pharmacy
- Ability to perform under pressure
- Clear verbal and written communication essential
- High attention to detail
- Ability to work on own initiative and in a team
- Experience of working on the Microsoft Packages including Outlook Internet Explorer
- Ability to manage time well
- Ability to adapt to change
- Attention to detail and meticulousness essential
- Self motivated individual



- **Required**
- Regularly required to sit or stand, reach, bend and move about the laboratory facility and lifting of moderately heavy items of (Personal Protective Equipment)

Work Environment

- Work performed in an office/lab/warehouse environment.
- Will be required to perform other duties as requested, directed or assigned
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