JOB DESCRIPTION

ROLE: Senior Management Accountant
REPORTS TO: Head of Finance
                   FP&A Manager UK
LOCATION: Baroda, India

B & S Group is a growing distributor and manufacturer serving the UK pharmaceutical market. Being a family run business, we have grown at a phenomenal rate, from just four people to over three hundred in a short space of time. Making customer satisfaction an absolute priority, we have worked hard to build a top quality network of suppliers from all over Europe to supply us with a large variety of pharmaceuticals. With two sites in the UK and Vadodara in Gujarat the company is still growing at a phenomenal speed.

PRIMARY RESPONSIBILITIES

This person would be primarily responsible for the production of month-end results, budgets, forecasts and long-range financial planning for all internal cost-centres to strict deadlines.

SECONDARY RESPONSIBILITIES

- Production of month-end results, budgets, forecasts and long-range financial planning for all internal cost-centres.
- Liaising directly with budget-holders, this role will take a pro-active involvement in managing the cost-base
- Helping to implement effective financial controls and seeking opportunities to reduce costs without compromising business goals.
- Preparing and presenting management information, reviewing trading accounts, preparing variance analysis on an annual and monthly basis
- Preparing the annual operating plans and forecasts for trading entities
- Working on the weekly cash forecast
- Liaising with other teams to ensure high standards of service
- Balance Sheet reconciliations
- Ad hoc projects when required
- Any other duties as and when required

ESSENTIAL EXPERIENCE, SKILLS AND ABILITIES

- Qualified Accountant
- Producing statutory accounts, VAT, PAYE and corporation tax returns
- Liaising with Auditors and external advisors
- Ability to respond in a constantly changing environment and remain calm under pressure
- Established organizational and detail-oriented skills
- Strong system (IFS, SAP) and Excel (advanced) skills